

# NEW MEXICO WATER TRUST BOARD

c/o 207 Shelby Street  
Santa Fe, NM 87501  
(505) 984-1454

## MEMORANDUM

**TO:** Interested Water Projects  
**FROM:** New Mexico Water Trust Board  
**DATE:** May 3<sup>rd</sup>, 2007  
**SUBJECT:** Water Trust Board Solicitation for Letters of Interest

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The New Mexico Water Trust Board (WTB) is now soliciting letters of interest for financial assistance for long-term water projects to be recommended for funding to the 2008 Legislature from the Water Project Fund. The letter of interest begins the first step in the application process.. **IF YOU HAVE BEEN PREVIOUSLY FUNDED BY THE WATER TRUST BOARD FOR THE SAME PROJECT AND SEEK FUNDING FOR THE NEXT PHASE, YOU DO NOT NEED TO SUBMIT A LETTER OF INTEREST. YOU MAY COMPLETE AN APPLICATION FOR THE NEXT PHASE OF THE PROJECT.**

The projects to be considered by the WTB are as follows:

1. Storage, Conveyance and Delivery of Water;
2. Implementation of the Endangered Species Act;
3. Restoration and Management of Watersheds;
4. Flood Prevention Projects; and
5. Conservation, Recycling, Treatment or Reuse of water.

The letter of interest must be addressed to the New Mexico Finance Authority and received no later than **JUNE 29<sup>TH</sup>, 2007 at 5:00 pm (MST)**. **The project summary in the letter of interest shall be no longer than five pages (single sided) and at a minimum shall include the following information for consideration by the WTB:**

1. Name of Entity.
2. Primary Contact Person.
3. Secondary Contact Person.
4. Type of Entity (i.e. Municipality, County, SWCD, MDWCA, etc.)
5. Address; Phone #; Fax Number; and E-mail addresses for both contacts.
6. Project Summary (Project Description of Water Storage; Watershed Restoration Endangered Species; Flood Prevention; Conservation.)
7. Describe any urgent need that affects the health safety and welfare of this project.
8. An easily photo copied 8 ½" X 11" topographic map of the project's area with structural developments highlighted. (This page is included in the five page minimum.)

9. Describe the project's short and long term expected benefits.
10. Amount needed to fund the requested phase and the total project. (Identify if the project could be phased and at what amount. PLEASE NOTE A LOAN COMPONENT MAY BE REQUIRED OF 20% - 25%).
11. Identify any Federal, State or local funds that have been secured for this project..
12. Is a five-year financial plan in place? Yes/No
13. Identify the time frame that funding is needed for this project.
14. If applicable, have water rights been secured for this project?
15. If applicable, have preliminary engineering reports for this phase/project been approved by NMED? If yes, please list the date of PERs and the contracting engineer.
16. Is there an established water accounting system? Yes/No
17. Is your project part of an interstate stream commission –accepted regional water plan or part of a plan under development? If not, please explain.
18. List your regional partners with their responsibilities in the project development and outline the current governance structure.

Water Trust Board Rules and Regulations can be accessed at the following addresses:

[www.ose.state.nm.us](http://www.ose.state.nm.us)  
[www.nmfa.net](http://www.nmfa.net)

Please submit all letters of interest and/or questions to:

Water Trust Board Administrator  
c/o New Mexico Finance Authority  
207 Shelby Street  
Santa Fe, NM 87501  
1-877-275-6632 – Toll Free  
(505)-984-1454  
(505) 992-9644 – Fax  
[jegbert@nmfa.net](mailto:jegbert@nmfa.net)